



REGISTRATION

Please, fill in the information using CAPITAL LETTERS.

1. INFORMATION ABOUT THE PARTICIPANT

First name _____ Last name _____ Title (Mr/Mrs/Ms/Dr./Prof...) _____
 Address private official _____
 Company / Agency name _____ Company / Agency VAT number _____
 Street _____ Number _____
 Zip code _____ City _____ Country _____
 Phone number _____ Fax _____ Cell phone number _____
 E-mail _____

2. INFORMATION ABOUT PAYER/ SPONSOR (fill in if it differs from the 1.)

Company / Institution name _____ Company / Institution VAT number _____
 Street _____ Number _____
 Zip code _____ City _____ Country _____
 Contact person / First name _____ Contact person / Last name _____
 Phone number _____ Fax _____ Cell phone number _____
 E-mail _____

3. REGISTRATION FEE

Type of registration	Price
Regular participant	550,00 HRK / 71,43 EUR <input type="checkbox"/>

4. ACCOMMODATION (Please mark chosen accommodation type with X sign)

	Single room	Double/ twin room
Hotel Adriatic - Ilirija Resort	571,73 HRK / 74,25 EUR <input type="checkbox"/>	762,30 HRK / 99,00 EUR <input type="checkbox"/>

Prices are quoted per room per night, including half-board. VAT and city tax are included in price.

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Check in date _____ Check out date _____ Total number of nights _____

If you book double/twin room please enter First and Last name of person that you are sharing room with.

First name _____ Last name _____

5. PAYMENT

Registration/HRK: _____ Accommodation/HRK: _____ Total/ HRK: _____
 (number of nights x room price)
Credit card payment - we will charge you in HRK Type of the credit card (AMEX/Visa/Diners/Master): _____
 Credit card holder / First name _____ Credit card holder / Last name _____

Credit card number _____ Expiry date (MM/YY) _____ CVV2 code _____

With my signature I agree with general terms and conditions of registration, accommodation and payment (page no.2).

Signature _____ Date _____



While sending registration form by fax or e-mail, please send only page 1!

GENERAL CONDITIONS

1. INFORMATION ABOUT PARTICIPANT

- When filling in the application form it is mandatory to enter your name, surname and contact phone or an e-mail address due to possible notifications regarding changes or cancellations.
- Data sent to the organizing body through web form or through filled application form will remain in exclusive possession of organizing body and will be used only for the purpose of application and/or hotel accommodation

2. INFORMATION ABOUT PAYER/ SPONSOR

- Please advise information about the payer/ sponsor, if any, regarding the issuance of invoices for paid services (payer/ sponsor information should contain full name, address and VAT number).

3. REGISTRATION FEE

- Application will be considered valid after the payment confirmation is received.
- Confirmation of application will be sent to e-mail address of the participant.
- If you do not receive the confirmation in a period of 14 days after sending the application, please contact Bizz putovanja d.o.o.
- Changes or cancellations of participant registration:
 - Each and every change or cancellation must be sent via e-mail to mas2014@biztravel.biz.
 - In the period until 07.05.2014, with a compensation of 100,00 HRK, for administrative costs.
 - In the period after 07.05.2014, cancellations and/or changes are not permitted, and organizer keeps 100% of paid amount.

4. ACCOMMODATION

- Prices are declared per room per night, based on half board.
- VAT and residence taxes are included in the total price.
- Rooms are available during the period of congress and any bookings before and after this period will depend on availability and conditions of the hotel.
- Changes or cancellation of hotel accommodation:
 - Each and every change or cancellation must be sent via e-mail to mas2014@biztravel.biz.
 - In the period and including 07.05.2014 with the fee of 100,00 HRK, for the administrative costs.
 - In the period after 07.05.2014 until the arrival date cancellations and/or changes are not permitted, and organizer keeps 100% of paid amount.
- Participants need to book hotel and make a payment with Bizz travel.
- Hotel accommodation will be confirmed according to the availability on the day the payment and application are received.
- Confirmation of accommodation reservation will be sent to participants e-mail address.

5. PAYMENT

- By bank transfer, foreign payments:
 - Payments should be made for - subject: Bizz putovanja d.o.o., II Ravnice 1a, 10000 Zagreb, Croatia, VAT 04194636066, IBAN: HR1723600001102240649, SWIFT: ZBAHR2X, Call ID: 05-2014, Description: First and last name of participant.
 - Along with payment confirmation, it is necessary to enclose filled application form.
 - If the payment is being made for more participants, along with a copy of payment it is necessary to enclose a list of all participants for whom the payment has been made.
- Credit card payments
 - Via this registration form.
 - By filling out the credit card information you confirm that organizing body can charge your credit card for the full amount of chosen services, as well as all the possible change / cancelation costs.
- Invoice for stated services will be sent to the participant or sponsor if any.

On-line application link: andragoski-simpozij.weebly.com

For all the symposium participants it is recommended to pay trip cancellation insurance as well as health insurance if they are not Croatian citizens.

Regular information, registration, accommodation:



Bizz putovanja d.o.o., Headquarter: Mitnička 3, Office: II. Ravnice 1A, 10 000 Zagreb, Croatia
T +385 1 4111 909, M +385 91 560 6034, F +385 1 4102 079, E mas2014@biztravel.biz

Organizing body:

Agency for Vocational Education and Training and Adult Education, Radnička cesta 37b, 10 000 Zagreb, Croatia
T +385 162 74 625 / 608, F +385 1 62 74 606, E mas@asoo.hr